

# Hauppauge Public Library

## Board of Trustees Meeting

July 21, 2025

7:00 p.m.

At the Hauppauge Public Library

### Agenda

- I. Call to Order of Organizational Meeting
- II. Pledge of Allegiance
- III. Appointment of Trustee to Serve Until Next Annual Library Election
- IV. Organizational Meeting
  - 1. Election of Officers
  - 2. Review of Bylaws
  - 3. Appointment of Committees
  - 4. Establishment of Meeting Dates and Times
  - 5. Appointment of Professional Services
  - 6. Establishment of Petty Cash Custodian and Amount
  - 7. Appointment of Board of Ethics
  - 8. Chief Executive Officer's Annual Report
- V. Adjournment of Organizational Meeting
- VI. Call to Order of Regular July Meeting
- VII. Approval of Minutes of June 18, 2025 Meeting
- VIII. Approval of Minutes of July 8, 2025 Meeting
- IX. Treasurer's Report
  - 1. Summary of Cash Account Balances
  - 2. Warrants
  - 3. Payroll
  - 4. Report of receipts and disbursements
- X. Correspondence
- XI. Chief Executive Officer's Report
- XII. Committee Reports
- XIII. Old Business
- XIV. New Business
  - 1. Extend Strategic Plan to June 30, 2026
  - 2. Add Day Off in 2026, Sunday, July 5
- XV. Period for public participation
- XVI. Personnel Report
- XVII. General Discussion
- XVIII. Executive session
- XIX. Adjournment

All open meeting documents are available by request of the Chief Executive Officer.

Next Meeting: To be formally set at this meeting (tentatively scheduled for **August 25, 2025** at 7:00 pm).

Meeting is live-streamed on youtube: Scan Code or click  
[https://www.youtube.com/@hauppaugepubliclibrary1108/](https://www.youtube.com/@hauppaugepubliclibrary1108/featured)  
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