

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**April 21, 2025**

Hauppauge Public Library

**Present**

Mr. Julian Aptowitz  
Mr. Stephen Bard  
Ms. Nayana Mehta  
Mr. John White  
Mr. Matthew Bollerman, Chief Executive Officer  
Ms. Fran Palumbo, Head of Adult Services

**Guests**

Friends Writing Contest  
Winners and Their Families

**Excused**

Mr. Ralph Plotke

Mr. White called the Meeting to Order at 7:00 p.m.

Mr. White welcomed the Friends Writing Contest winners and their families. The Friends of the Library provided prizes for the contest which was organized by the Hauppauge Public Schools. Those recognized had received first, second or an honorable mention.

Motion to accept the Minutes of the March 24, 2025 Board Meeting (Bard, Aptowitz) passed 4-0.

**Treasurer's Report**

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the April 21, 2025 operating warrant \$242,434.44 (Aptowitz, Mehta) passed 4-0.

**Correspondence**

None.

**Chief Executive Officer's Report**

Fran Palumbo, Head of Adult Services reported on the Library's National Library Week promotions, the successful Breakfast with a Bunny program that over 120 people attended, and the upcoming Flea on Saturday, April 26. She also spoke about the number of free and staff run adult programs offered at the Library. The Chief Executive Officer reported in the recent Library election results. The budget passed 173 to 34 and Ralph Plotke was re-elected to a five year term as trustee. The CEO asked about the upcoming operating budget which begins on July 1. There was agreement on beginning the process of finding our new Digital Services Librarian sooner than later. The CEO shared the

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slides from the recent Town of Islip Comprehensive Plan public meetings, an upcoming trustee education opportunity, and the American Library Association State of Americas Libraries 2025 report. The CEO shared a recent meeting with our furniture vendor on modifying the Guest Services Area to allow for another point of egress and improvements to the Children's Area. The new phone system was installed on April 9 and is working well.

### **Committee Reports**

None

### **Old Business**

None

### **New Business**

None

### **Period for Public Expression**

None

### **Personnel Report**

Motion to adopt the Personnel Report dated April 21, 2025 (Bard, Aptowitz) passed 4-0.

### **General Discussion**

None

### **Executive Session**

Motion to enter into executive session at 7:36 pm to discuss the employment history of Jill Kenyon. (Bard, Aptowitz) passed 4-0.

Motion to exit the executive session at 7:49 pm.(Aptowitz, Mehta) passed 4-0.

Motion to adjourn at 7:49 p.m. (Bard, Mehta) passed 4-0.