

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

November 18, 2024

Hauppauge Public Library

Present

Mr. Julian Aptowitz

Mr. Stephen Bard

Ms. Nayana Mehta

Mr. Ralph Plotke

Mr. John White

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Donna Mauceri, Head of Teen and Technology Services

Guests

One member of the public

Mr. White called the Meeting to Order at 7:01 p.m.

Motion to accept the Minutes of the October 21, 2024 Board Meeting (Mehta, Bard) passed 5-0.

Treasurer's Report

The Chief Executive Officer reviewed the available reports with the Board.

Motion to accept the November 18, 2024 operating warrant \$354,110.49 (Mehta, Bard) passed 5-0.

Correspondence

None

Chief Executive Officer's Report

Donna Mauceri, Head of Teen and Technology Services reported on the successful Trunk or Treat. Her estimate was 1,455 people attended. Those who came with a car have been giving good feedback on the event and are eager to come back next year. Donna is planning for the Winter Festival scheduled for February 16 with Bubble Mania. She thanked the Board for being able to attend the New York Library Association Annual Conference in Syracuse. Her report from the conference is included. The Chief Executive Officer reported on upcoming trustee education, both in person and online, updates on the Hidden Pond Park property, the changes to the Children's Area and the search for a new Children's Librarian. The CEO shared the latest on the Employee Safety and Emergency Action plan and training, a Staff development day and staff holiday party. The CEO shared the news of our museum pass and library of things reservations software vendor closing its doors on December 31, 2024. Solutions to manage both are in the works.

Committee Reports

None

Old Business

Motion to cast a ballot in approval of the proposed 2025 Suffolk Cooperative Library System budget (Bard, Plotke) passed 5-0.

New Business

Motion to set the date of the 2025 Hauppauge Public Library Budget Vote and Trustee Election for Tuesday April 8, 2025 and to instruct the Chief Executive Officer to begin preparations for the vote as needed (Bard, Plotke) passed 5-0.

Motion to hold a public budget hearing and forum for the trustee candidates to speak on Monday March 24, 2025 (Bard, Aptowitz) passed 5-0.

Motion to approve the staff pay dates for 2026 (January 2, January 16, January 30, February 13, February 27, March 13, March 27, April 10, April 24, May 8, May 22, June 5, June 18, July 3, July 17, July 31, August 14, August 28, September 11, September 25, October 9, October 23, November 6, November 20, December 4, December 18.) (Mehta, Aptowitz) passed 5-0.

Period for Public Expression

None

Personnel Report

None

General Discussion

None

Executive Session

Motion to enter into Executive Session to discuss Matthew Bollerman's job performance (Bard, Plotke) was made at 7:33 pm and passed 5-0.

Motion to exit the Executive Session (Plotke, Mehta) passed 5-0 at 8:15 pm.

Motion to adjourn at 8:15 p.m. (Plotke, Bard) passed 5-0.