

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

May 20, 2024

Hauppauge Public Library

Present

Mr. Julian Aptowitz

Mr. Stephen Bard

Mr. Ralph Plotke

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Donna Mauceri, Head of Teen Services and Technology

Absent

Ms. Nayana Mehta

Mr. John White

Mr. Bard called the Meeting to Order at 7:00 p.m.

Motion to accept the Minutes of the April 15, 2024 Board Meeting (Plotke, Aptowitz) passed 3-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the May 20, 2024 operating warrant \$263,201.60 (Aptowitz, Plotke) passed 3-0.

Correspondence

None

Chief Executive Officer's Report

Donna Mauceri, Head of Teens and Technology reported on the initial survey responses from our Flea participants. Overall a good response. The main take away is to advertise the event as rain or shine and eliminate the rain date. On July 1, the Big Bounce Party is coming to kick off our summer reading program. Donna recorded a video for the middle and high school to advertise the summer reading program. The Teen Advisory Group (TAG) has been meeting regularly and information is helping improve the offerings to our middle and high school guests. Donna is working on implementing an enterprise wide password manager. The Chief Executive Officer updated the Board on the latest metrics, the summer reading club, a new service to alert new homeowners of the Library, our ongoing weeding and collections work, 1,000 Books Before Kindergarten collection update, hiring a painter to clean up the Library, cleaning up the atrium, hiring a full-time Librarian I (Children's Services) and working on our new public facing web based services with Communico. The CEO shared the news of a \$20,000 member item from

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Assemblyman Fitzpatrick. The Board asked for data on youtube views of the Board meetings. The CEO was directed to speak to the landlord regarding improving the outdoor lights.

Committee Reports

None

Old Business

None

New Business

Motion to authorize the Chief Executive Officer to execute the Sourcepass Service Terms (Plotke, Aptowitz) passed 3-0.

Period for Public Expression

None

Personnel Report

Motion to accept the Personnel Report dated May 20, 2024 (Plotke, Aptowitz) passed 3-0.

General Discussion

None

Executive Session

None

Motion to adjourn at 7:46 p.m. (Plotke, Aptowitz) passed 3-0.