

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
December 28, 2023
Hauppauge Public Library**

Present

Mr. Julian Aptowitz
Mr. Stephen Bard
Ms. Nayana Mehta
Mr. Ralph Plotke
Mr. John White
Mr. Matthew Bollerman, Chief Executive Officer

Ms. Mehta called the Meeting to Order at 7:00 p.m.

Motion to accept the Minutes of the November 20, 2023 Board Meeting (White, Bard) passed 5-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the December 18, 2023 operating warrant \$218,919.80 (Bard, Plotke) passed 5-0.

Correspondence

None

Chief Executive Officer's Report

Catherine Berntsen, Head of Collections, Volunteers and Staff Learning shared a written report and a summary of the donations made to the Library in 2023. The Board was impressed with the actions being taken to understand the new roles Catherine is taking on. The Board also remarked at how much is collected from the community. The Chief Executive Officer shared an update on the audit, the increase in COVID amongst staff, advocacy day plans, and annual election preparations. The CEO shared news about New York State libraries being considered "Sensitive Sites" in relation to guns. A new campaign is being launched "The Public Library Changed My Life." Hauppauge will be taking part in January 2024. Mark your calendars for upcoming events: Winter Festival on February 25 and the Hauppauge Flea on April 20. The CEO asked about the most recent outdoor sign proposal and received feedback on how to proceed. The CEO attended the Staff Holiday Party and spoke about how well it was arranged and attended.

Committee Reports

None

Old Business

None

New Business

The Chief Executive Officer presented a draft of the 2024/25 operating budget. The Board reviewed the draft, asked clarifying questions and made some suggestions for the next draft. The CEO explained that we have until the end of February to approve a draft operating budget.

Period for Public Expression

None

Personnel Report

Motion to accept personnel report dated December 18, 2023 (Bard, Plotke) passed 5-0.

General Discussion

None

Executive Session

None

Motion to adjourn at 8:28 p.m. (Bard, Plotke) passed 5-0.