

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

January 18, 2023

Hauppauge Public Library

Present

Mr. Stephen Bard

Mr. Ralph Plotke

Mr. John White

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Fran Palumbo, Head of Instruction and Research

Absent

Mr. Julian Aptowitz

Ms. Nayana Mehta

Mr. Bard called the Meeting to Order at 7:07 p.m.

Motion to accept the Minutes of the December 19, 2022 Board Meeting (Plotke, White) passed 3-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the January 18, 2023 operating warrant \$204,555.40 (Plotke, White) passed 3-0.

Correspondence

None.

Chief Executive Officer's Report

Fran Palumbo, Head of Instruction and Research shared news about the Winter Reading Club. There is a weekly in-library activity, in addition to a raffle for those who participate in reporting. A winter hat is the incentive to join. A local artist is currently on display in the Library. She received a message about how the visits to the Arbors are appreciated by the residents. The Chief Executive Officer spoke about the tax payments arriving a little later than normal, the return of AARP Tax-Aides, the Winter Festival coming February 19 from 1 to 4 pm, changes in our closing procedure and our public computing, Advocacy Day in Albany and recent building improvements. The Second Quarter Action Plan reports were presented and the Trustees had some comments and questions. Overall the staff is helping the Library progress towards achieving its vision for library service.

Committee Reports

None

Old Business

The Board reviewed the 2023/24 draft operating budget. The Chief Executive Officer shared there are two open items left to be certain of, the payments in lieu of taxes revenue and the health insurance expenses. The Board would like to see those two items finalized before approving the proposed operating budget.

New Business

Motion to adopt the Notice of Special District Meeting (Plotke, White) passed 3-0.

Period for Public Expression

None

Personnel Report

Motion to accept the Personnel Report for January 18, 2023 (White, Plotke) passed 3-0.

General Discussion

None

Executive Session

Motion to enter into Executive Session to discuss the appointment of an Election Clerk at 8:10 pm (Plotke, Aptowitz) passed 3-0.

Motion to exit Executive Session at 8:35 pm (Plotke, White) passed 3-0.

Motion to adjourn at 8:36 p.m. (Plotke, White) passed 3-0.