

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

February 28, 2022

Hauppauge Public Library

Present

Mr. Stephen Bard

Ms. Nayana Mehta

Mr. Ralph Plotke

Mr. John White

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Kathleen Brett, Head of Guest Services

Absent

Mr. Julian Aptowitz

Mr. Bard called the Meeting to Order at 7:00 p.m.

Motion to accept the Minutes of the January 19, 2022 Board Meeting (Plotke, Mehta) passed 4-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the February 28, 2022 operating warrant \$251,491.74 (White, Plotke) passed 4-0.

Correspondence

None

Chief Executive Officer's Report

Kathleen Brett, Head of Guest Services reported on AARP tax assistance happening at the Library twice a week. The Library celebrated valentine's day with flower bouquets and popcorn. An Art Cart is almost ready for the Children's Area. This will have art supplies for open creativity for our guests. The current COVID protocols for the Library will remain: masks encouraged for guests, staff are mandatory if you work with the public or cannot be socially distant. The March 28 Board meeting will be live-streamed. This will include the budget hearing and meet the trustee candidate forum. The CEO shared a report on the strategic planning work. The Board agreed with the findings and are interested to read the final plan. The Board wants to see the strategic goals lead to metrics that matter, with employees who are responsible for their success. The CEO and Board members who attended the HRDA event and Assemblyman Fitzpatrick thank you event spoke about their experiences. Cathy Lowd, the libraries long time fitness instructor

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is retiring after fifteen years of providing classes. Her last class is on Thursday, March 3. The Board spoke about their speech as trustees of the Library. What is acceptable? What is encouraged? A new monthly newsletter “Staff Picks and Recommends” is coming in March. The staff is taking advantage of the 403(b) and ROTH 403 plans.

Committee Reports

None

Old Business

None

New Business

BE IT RESOLVED that the following qualified voters of the Hauppauge Public Library District are appointed to constitute the Board of Registration of the Hauppauge Library District and to serve as election clerk, election inspectors and ballot clerks at the Special District Meeting to be held on April 5, 2022:

Nick Mendola (Election Clerk), residing at 109 Seusing Blvd., Hauppauge;
Kim Kriklava (Election Inspector), residing at 161 John Street, Hauppauge;
Grace Kunzig (Ballot Clerk), residing at 186 Southern Blvd., Hauppauge;
Camie Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;
Cynthia Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;
Frank Poma (Ballot Clerk), residing at 154 Lawrence Ave., Hauppauge.

BE IT FURTHER RESOLVED that Mr. Mendola is appointed Chair of the Board of Registration and shall be compensated for his services at the rate of \$1,000 and that the other members of the Board of Registration shall be compensated for their services at a rate of \$15.00 per hour (White, Plotke) passed 4-0.

Motion to accept the Hauppauge Public Library Annual Report for Public and Association Libraries 2021 (Mehta, White) passed 4-0.

Period for Public Expression

None.

Personnel Report

Motion to accept the February 28, 2022 report as written (Plotke, Mehta) passed 4-0.

General Discussion

The Board asked the CEO some questions and sought explanations on various library topics.

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Executive Session

None

Motion to adjourn at 8:27 p.m. (Plotke, White) passed 4-0.