

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
December 20, 2021  
Hauppauge Public Library**

**Present**

Mr. Julian Aptowitz  
Mr. Stephen Bard  
Ms. Nayana Mehta  
Mr. Matthew Bollerman, Chief Executive Officer  
Ms. Catherine Berntsen, Head of Teen Curriculum

**Absent**

Mr. Ralph Plotke  
Mr. John White

Mr. Bard called the Meeting to Order at 7:02 p.m.

Motion to accept the Minutes of the November 29, 2021 Board Meeting (Mehta, Aptowitz) passed 3-0.

Motion to accept the Minutes of the December 10, 2021 Board Meeting (Aptowitz, Mehta) passed 3-0.

**Treasurer's Report**

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the December 20, 2021 operating warrant \$237,402.79 (Mehta, Aptowitz) passed 3-0.

**Correspondence**

The Chief Executive Officer received a letter from Islip Town Supervisor Angie Carpenter thanking the Library for the library history book. He also received a note from Catherine Tully thanking the library and staff for a number of recent events that she and her granddaughter enjoyed.

**Chief Executive Officer's Report**

Catherine Berntsen, Head of Teen Curriculum presented a 2021 in review slide show. Top 5 checked out materials, events and social media interactions. The CEO presented on ongoing COVID19 changes, meeting with Brigid Villareale, Assistant Superintendent for Business and Operations at Hauppauge Public Schools, James O'Connor Town of Islip Councilman, submission of the Sustainable Library Certification Program information, virtual Advocacy Day on March 2 and that Nick Mendola will be the Clerk for our annual

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election. The CEO presented information about the new business items of a strategic plan and the 2022/23 operating budget. The Board agreed with his speaking to staff about the ongoing function of Classroom D. The Board also agrees with the CEO in providing a 403b plan using OMNI and Equitable.

### **Committee Reports**

None

### **Old Business**

None

### **New Business**

Motion to adopt the 2021-2024 Strategic Plan (Mehta, Aptowitz) passed 3-0.

The CEO presented the draft 2022/23 proposed operating budget. The Board provided feedback on the draft and gave some direction for the next version to be presented in January.

### **Period for Public Expression**

None.

### **Personnel Report**

None

### **General Discussion**

None

### **Executive Session**

None

Motion to adjourn at 8:50 p.m. (Mehta, Aptowitz) passed 3-0.