

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

August 16, 2021

Hauppauge Public Library

Present

Mr. Julian Aptowitz
Mr. Stephen Bard
Ms. Nayana Mehta
Mr. Ralph Plotke
Mr. Matthew Bollerman, Chief Executive Officer
Ms. Catherine Berntssen, Head of Teen Curriculum
Ms. Donna Mauceri, Head of Children’s Curriculum

Guests

Mr. John White
“All the Toppings” Battle of
the Books Team, Coaches
and Family
Mr. Andrew Black

Mr. Bard called the Meeting to Order at 7:00 p.m.

Mr. John White was introduced as a potential trustee to replace the office vacated by Andrew Black. Mr. White made some remarks and was introduced to the Board of Trustees and those in attendance.

Motion to appoint John White to fulfill remainder of Andrew Black’s term as Trustee (Plotke, Aptowitz) passed 4-0. He was sworn into office by Bollerman.

Motion to accept the Minutes of the July 19, 2021 Board Meeting (Aptowitz, Plotke) passed 5-0.

Treasurer’s Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the August 16, 2021 operating warrant \$188,539.03 (Plotke, Mehta) passed 5-0.

Correspondence

None

Chief Executive Officer’s Report

Catherine and Donna introduced the 2021 Battle of the Books team, “All the Toppings” to the Board. They have come in second place in the competition. The Board of Trustees issued certificates of appreciation to the members and assistant coaches on the team. They were thanked for their good job in representing the Library. Catherine spoke about the summer reading program and that the entire library staff pulled together and contributed to the success of the program. Donna spoke about the upcoming Trunk or Treat event happening in the parking lot in late October. Visits continue to rise during the

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summer. We had a plateau for two weeks, but it has begun to surpass that level. The work will be to maintain the momentum. A conversation about making vaccinations or weekly testing mandatory for staff occurred. No plans to enact a new rule was set forward at this time. Ongoing encouragement from the CEO will continue. The Library will use recent acquired grant funds to publish copies of the history of the first 20 years of the Library for our residents to pick up and have for free. While the book is being finalized, we hope to have copies by October. The CEO was given direction about an acoustic tile donation and the planter box for our sign. The CEO invited all Board members to the Anniversary Breakfast on Monday, October 4 at 8:30 am.

Committee Reports

None

Old Business

None

New Business

None

Period for Public Expression

None

Personnel Report

The August Personnel Report was approved with two additions (Plotke, Aptowitz) passed 5-0.

General Discussion

None

Executive Session

None

Motion to adjourn at 8:55 p.m. (White, Mehta) passed 5-0.