

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**June 21, 2021**

Hauppauge Public Library

**Present**

Mr. Julian Aptowitz

Mr. Stephen Bard

Mr. Andrew Black

Mr. Ralph Plotke

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Kathleen Brett, Head of Guest Services

**Absent**

Ms. Nayana Mehta

Mr. Plotke called the Meeting to Order at 7:00 p.m.

Motion to accept the Minutes of the May 17, 2021 Board Meeting (Black, Bard) passed 4-0.

**Treasurer's Report**

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the June 21, 2021 operating warrant \$227,633.09 (Bard, Aptowitz) passed 4-0.

**Correspondence**

A letter from Sterling National Bank alerting us to the merger occurring with Webster Bank. The new bank will be called Webster Bank. Our paper certificate of completion of the Green Business Partnership Green Business Certification, dated February 18, 2021 arrived.

**Chief Executive Officer's Report**

Kathleen Brett, Head of Guest Services shared the plans for the Summer Reading Program. Mocktails for adults, Fridays Out Front event series, Flip Flops for Flipster and more is planned for the adult program. All our encouraged to read, attend and have some fun with the Library. Kathleen emphasized the whole staff's involvement in planning the activities. The CEO shared the news that the Library met it's goal for visits in the third week of tracking. The staff will push forward on meeting their next visits goal. The CEO shared a plan for loosening the COVID precautions but the Board advised holding off a few weeks before doing so. The CEO will monitor local metrics and make a decision in

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mid-July. The CEO looked for some direction on how best to distribute the history of the Library being written. He will provide some options at the next meeting.

Motion to accept the June 21, 2021 personnel report (Bard, Black) passed 4-0.

**Committee Reports**

None

**Old Business**

Motion to adopt bylaws and policy manual, as attached, (Bard, Black) passed 4-0.

**New Business**

Andrew Black announced his decision to resign from the Board of Trustees due to him leaving the district. His last meeting will be on July 19.

**Period for Public Expression**

None

**Executive Session**

None

Motion to adjourn at 8:00 p.m. (Bard, Black) passed 4-0.