

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

May 17, 2021

Hauppauge Public Library

Present

Mr. Julian Aptowitz

Mr. Stephen Bard

Mr. Andrew Black

Ms. Nayana Mehta

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Fran Palumbo, Head of Instruction & Research

Ms. Christa Zaros, Events and Seminars Manager

Absent

Mr. Ralph Plotke

Mr. Black called the Meeting to Order at 7:00 p.m.

Motion to accept the Minutes of the April 19, 2021 Board Meeting (Aptowitz, Mehta) passed 4-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the May 17, 2021 operating warrant \$208,481.06 (Bard, Aptowitz) passed 4-0.

Correspondence

None

Chief Executive Officer's Report

Fran Palumbo, Head of Instruction and Research shared the plans for the Summer Reading Program. These include a button collection participants can earn while solving puzzles inside the Library that connect to the reading club theme, "Tails and Tales." Christa Zaros shared the second Cultural Competency Committee's report. There was a reiteration of work left from the first report and a call for some action in a few areas. A number of them will be addressed with work being done to complete the Sustainable Libraries Initiative. The plans for the June 1 modifications to our service offerings was accepted by the Board of Trustees. In addition to the report, masks must be worn by staff who are working directly with the community or unable to maintain a six-foot distance from others. Our guests will be encouraged to wear a mask as well. We will advertise that not everyone in the community is eligible for a vaccination and we are trying to protect

them. The Board is in favor of the live-streaming proposal and agreed to let the CEO proceed. The Board was in favor of the new goals the staff has developed regarding visits to the Library. The CEO shared the results of a recent health, safety and wellness survey sent to the staff. Overall the staff are feeling safe in the Library. Issues were raised in a number of areas, mainly in work/life balance, and the Library will work with the Employee Assistance Program to provide training and opportunities to alleviate that pressure.

Committee Reports

None

Old Business

The bylaws and policy manual need further examination.

New Business

Motion to use \$30,000 of committed funds for computer upgrades that occurred in November 2020 (Bard, Mehta) passed 4-0.

Period for Public Expression

None

Executive Session

None

Motion to adjourn at 8:40 p.m. (Bard, Mehta) passed 4-0.