

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

April 19, 2021

Hauppauge Public Library

Present

Mr. Julian Aptowitz

Mr. Stephen Bard

Mr. Andrew Black

Ms. Nayana Mehta

Mr. Ralph Plotke

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Catherine Berntsen, Head of Teen Curriculum

Mr. Plotke called the Meeting to Order at 7:04 p.m.

Motion to accept the Minutes of the March 22, 2021 Board Meeting (Aptowitz, Bard) passed 5-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the April 19, 2021 operating warrant \$286,648.13 (Bard, Aptowitz) passed 5-0.

Correspondence

Baldessari & Coster, certified public accounts wrote the Board to confirm their understanding of services to be provided for the annual audit.

Chief Executive Officer's Report

Catherine Berntsen, Head of Teen Curriculum reported on an Earth Day poster contest the Library is helping to promote. She spoke about the upcoming Battle of the Books and how it will be conducted. Updates on the ongoing tax help, book donations and readers advisory training. The Chief Executive Officer reported on the results of the recent election, state budget news, the Library's National Library Week activities, a bullet aid request and the live-streaming project progress. The Chief Executive Officer asked about undertaking a long range planning process and received guidance on how to proceed. He also shared information on the remaining portions of the Sustainable Libraries Certification Program and received feedback on what is being addressed and the resources to use to complete the program. The CEO spoke about plans for more equity, diversity and inclusion training and the Board agreed with the outlines shared. The CEO asked about collecting anonymous information about staff having received the COVID19

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vaccine or having antibodies present from an infection. The CEO was told to proceed with gathering that data.

The April Personnel report was accepted (Bard, Black) and passed 5-0.

Committee Reports

None

Old Business

The bylaws and policy manual need further examination. The CEO was asked to provide information to aid in the review of some policies.

New Business

None

Period for Public Expression

None

Executive Session

None

Motion to adjourn at 9:10 p.m. (Black, Aptowitz) passed 5-0.