

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**March 22, 2021**

Hauppauge Public Library

**Present**

Mr. Julian Aptowitz

Mr. Stephen Bard

Ms. Nayana Mehta

Mr. Ralph Plotke

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Donna Mauceri, Head of Children's Curriculum

**Absent**

Mr. Andrew Black

Mr. Plotke called the Meeting to Order at 7:00 p.m.

The Chief Executive Officer was asked to present the 2021-2022 Proposed Operating Budget. After some questions Mr. Plotke introduced the candidate for trustee, Nayana Mehta who made some remarks.

Motion to accept the Minutes of the February 22, 2021 Board Meeting (Mehta, Bard) passed 4-0.

**Treasurer's Report**

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the March 22, 2021 operating warrant \$221,588.93 (Bard, Mehta) passed 4-0.

**Correspondence**

The Suffolk County Library Association is asking Trustee's to consider membership in their organization. The U.S. Census Bureau recognizes the Suffolk Cooperative Library System (and us by extension) as an invaluable member of the 2020 Census Community Partnership and Engagement Program.

**Chief Executive Officer's Report**

Donna Mauceri, Head of Children's Curriculum reported on her recent training to improve her and the libraries reader's advisory skills. It is part of an effort to improve the position of the Library as a place for readers of all ages. Her outreach program to preschools is ongoing and appreciated. The STEM kits for preschoolers is containing

## March 22, 2021 Minutes (Page Two)

after a successful launch this winter. As the EAP coordinator for the Library, Donna reported on some recent work the local committee has undertaken. The Chief Executive Officer reported on his attendance at the New York Library Association Virtual Advocacy Day on February 26. He shared an update on the history of the Library being written for the 20th Anniversary. A new concept, HPL Studios was brought up as well. This is an internal branding idea to help improve the quality and consistency of our videos. The new MERV 13 filters have been installed and our internet was upgraded to 1 gig service.

The March Personnel report was accepted (Bard, Mehta) and passed 4-0.

### **Committee Reports**

None

### **Old Business**

None

### **New Business**

The Friends of the Library have recently judged the writing contest, awarded prizes and paid for them. They are helping with prizes for the photo contest. They are offering two scholarships, each \$500, for a Hauppauge High School Senior. The Friends are also purchasing lunch for the staff on National Library Worker Day, April 6.

The bylaws and policy manual will undergo further review before action is taken.

Motion to amend the Resolution to appoint the Board of Registration to include Grace Kunzig (Bard, Mehta) passed 4-0.

Motion to amend the Public Employer Health Emergency Plan for Hauppauge Public Library (Bard, Mehta) passed 4-0.

### **Period for Public Expression**

None

### **Executive Session**

Motion to adjourn at 8:07 p.m. (Mehta, Aptowitz) passed 4-0.