

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
December 14, 2020
Hauppauge Public Library**

Present

Mr. Julian Aptowitz
Mr. Stephen Bard
Ms. Nayana Mehta
Mr. Ralph Plotke
Mr. Matthew Bollerman, Chief Executive Officer

Absent

Mr. Andrew Black

Mr. Plotke called the Meeting to Order at 7:00 p.m.

Motion to accept the Minutes of the November 19, 2020 Board Meeting (Mehta, Bard) passed 4-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the December 14, 2020 operating warrant \$185,910.43 (Bard, Aptowitz) passed 4-0.

Correspondence

None

Chief Executive Officer's Report

Catherine Berntsen's report was shared by the CEO. The CEO shared the new hours for the Library will begin on December 18. The new dates for the Board of Trustees meetings were confirmed. The CEO shared the work accomplished toward its goals for 2020. He also shared work being done in light of the pandemic. A suggestion was made regarding a phone calling project to ask those on the phone what their preferred number to be called on is. The Board was in favor of increasing our internet access available from the Suffolk Cooperative Library System group purchase. It is set to begin in July 2021. The Board agreed to expand our phone systems remote capabilities.

Committee Reports

None

Old Business

None

New Business

The Board reviewed the draft 2021/22 operating budget written by the Chief Executive Officer. Board members were asked to consider the budget for adoption at a future meeting.

Period for Public Expression

None

Executive Session

None

Motion to adjourn at 8:02 p.m. (Aptowitz, Mehta) passed 4-0.