

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

March 20, 2020

Hauppauge Public Library

Present

Mr. Julian Aptowitz

Mr. Stephen Bard

Mr. Andrew Black

Mrs. Nayana Mehta

Mr. Ralph Plotke

Mr. Matthew Bollerman, Chief Executive Officer

Mr. Plotke called the Meeting to Order at 1:00 p.m. on a conference call.

Chief Executive Officer's Report

The CEO updated the Board on the COVID-19 pandemic and how it was affecting the Library. He thanked the Board for the messages and ideas for posts from the Library. He asked for some patience in them all being enacted or responses back. The CEO asked the Board to consider canceling the budget vote scheduled for April 7 and rescheduling a vote in mid-June to elect trustees. The community is going to be experiencing economic impacts, along with personal ones, in the coming months and having a tax increase from the Library seems out of touch. The CEO and the full-time staff are working on retooling a staff that was used to coming into one building to do their work, into one that can work from home. It has been no small undertaking. The staff is keen to help and excited to work. Our plan is to begin Saturday, March 21. The Governor has signed an Executive Order making all non-essential businesses close on Sunday, March 22 at 8 pm. Staff are allowed to go into the premise to clean, process payroll, ensure security and make sure remote work can continue. Our building will be secured and mostly shut down in time. The staff is working on purchasing more online content in order to satisfy our communities demand for materials. We are also using Facebook Live and Zoom for programs and gatherings. We will be hitting our stride starting Monday, March 23.

New Business

Motion to cancel the April 7 Library Annual Vote (Bard, Black) passed 5-0 by roll call.

Period for Public Expression

None

Executive Session

None.

Motion to adjourn at 1:43 p.m. (Black, Aptowitz) passed 5-0 by roll call.