

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

March 17, 2020

Hauppauge Public Library

Present

Mr. Julian Aptowitz

Mr. Stephen Bard

Mrs. Nayana Mehta

Mr. Ralph Plotke

Mr. Matthew Bollerman, Chief Executive Officer

Absent

Mr. Andrew Black

Mr. Plotke called the Meeting to Order at 1:00 p.m. on a conference call.

Chief Executive Officer's Report

The CEO updated the Board on the COVID-19 pandemic and how it was affecting the Library. The Whitehouse was advising to avoid gatherings of 10 people or more for the next 15 days, starting on March 16. CEO is advising the Library close until April 1. He also is advising all staff be placed on-call until the same time. The Board asked the CEO to speak to our attorney and insurance agent about staff working from home. The Board asked the CEO to schedule a call with them every Friday at 1 pm until this pandemic subsides. They would like information about what steps the Library is taking to protect the community and staff, what work we are doing to serve our community and any updates to lead us to reopen.

New Business

Motion to close the Hauppauge Public Library until Thursday, April 2 due to the COVID-19 pandemic (Aptowitz, Bard) passed 4-0.

Motion to place all staff on-call through April 1, 2020 (Bard, Aptowitz) passed 4-0.

Period for Public Expression

None

Executive Session

None.

Motion to adjourn at 1:59 p.m. (Mehta, Aptowitz) passed 4-0.

Next meeting scheduled for Friday, March 20 at 1 pm via conference call.