

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**November 21, 2019**

Hauppauge Public Library

**Present**

Mr. Julian Aptowitz

Mr. Stephen Bard

Mr. Andrew Black

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Donna Mauceri, Head of Children's Curriculum

**Absent**

Mr. Ralph Plotke

Mr. Bard called the Meeting to Order at 7:36 p.m.

Motion to accept the Minutes of the October 24, 2019 Board Meeting (Black, Aptowitz) passed 3-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the November 21, 2019 operating warrant \$359,046.58 (Aptowitz, Black) passed 3-0.

**Correspondence**

None.

**Chief Executive Officer's Report**

Donna Mauceri, Head of Children's Curriculum reported on the very successful Trunk Or Treat program held October 27 at the Library. Over 1,099 people visited the building and enjoyed the decorative tables and costumes local business provided. She reported on growth of the MyLibraryAwards program. She also reported on improvements to the Children's Area. The CEO reported on our 2019 goal being met of circulating more physical items and the possibility of being on pace to achieve our 2020 goal in 2019. Various building projects were updated, including carpet, electrical work and our planned atrium. The CEO is approved to close the Library on January 22 for a Staff Development Day.

**Committee Reports**

None

**Old Business**

None

**New Business**

Motion to vote yes for the Suffolk Cooperative Library System 2020 budget proposal (Black, Aptowitz) passed 3-0.

Motion to cast five votes for Francis Picart candidate for Suffolk Cooperative Library System Board (Aptowitz, Black) passed 3-0.

Motion to set the date of the 2020 Hauppauge Public Library Budget Vote and Trustee Election for Tuesday April 7, 2020 and to instruct the Chief Executive Officer to begin preparations for the vote as needed (Black, Aptowitz) passed 3-0.

Motion to hold a public budget hearing and forum for the trustee candidates to speak on Thursday March 26, 2020 (Black, Aptowitz) passed 3-0.

Motion to approve the staff pay dates for 2020 (January 10, January 24, February 7, February 21, March 6, March 20, April 3, April 17, May 1, May 15, May 29, June 12, June 26, July 10, July 24, August 7, August 21, September 4, September 18, October 2, October 16, October 30, November 13, November 27, December 11, December 24.) (Black, Aptowitz) passed 3-0.

**Period for Public Expression**

None

**Executive Session**

None.

Motion to adjourn at 8:35 p.m. (Black, Aptowitz) passed 3-0.