

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
October 24, 2019  
Hauppauge Public Library**

**Present**

Mr. Julian Aptowitz  
Mr. Stephen Bard  
Mr. Andrew Black  
Mr. Ralph Plotke  
Mr. Matthew Bollerman, Chief Executive Officer

Mr. Plotke called the Meeting to Order at 7:30 p.m.

Motion to accept the Minutes of the September 19, 2019 Board Meeting (Bard, Black) passed 4-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the October 17, 2019 operating warrant \$213,646.79 (Black, Aptowitz) passed 4-0.

**Correspondence**

The Islip Model Aviation Society made a donation to the Library thanking us for the use of space for their meetings. The Chief Executive Officer sent a thank you on the Board's behalf.

**Chief Executive Officer's Report**

Kathleen Brett, Head of Guest Services, proposed a pilot program to issue cards to guests who do not live in Suffolk County but would like to use our services and materials. There will be strict limits to what they can use and borrow. The Board agreed with moving forward with the pilot program for 12 months. The passing of Robert Druckenmiller was and is being deeply felt. The Board discussed ways of remembering his service to the Library and also the best strategy of finding a new trustee. The Anti-Sexual Harassment Training began again on October 9. All staff are required to take it each year. The CEO reported on work being performed by the landlord on the property. The Library will seek a historian to begin work on writing our twenty year history in time for our twentieth anniversary on October 3, 2020. The Board agreed to allowing community groups to use one of the bins in our recycling center for periodic donations.

Motion to accept the October Personnel Report (Black, Aptowitz) passed 4-0.

**Committee Reports**

None

**Old Business**

None

**New Business**

Motion to accept the deletion of capital assets as per the June 30, 2019 report from Appraisal Affiliates and backdate this motion to June 30, 2019 (Black, Bard) passed 4-0.

Motion to move \$289,578.25 from the operating fund to the capital fund and authorize the transfer of funds as per June 30, 2019 (Bard, Black) passed 4-0.

Motion to accept the Budget Actions - Revised dated October 17, 2019 and make those changes effective June 30, 2019 (Black, Aptowitz) passed 4-0.

**Period for Public Expression**

None

**Executive Session**

None.

Motion to adjourn at 8:42 p.m. (Bard, Black) passed 4-0.