

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
September 19, 2019  
Hauppauge Public Library**

**Present**

Mr. Julian Aptowitz  
Mr. Stephen Bard  
Mr. Andrew Black  
Mr. Ralph Plotke  
Mr. Matthew Bollerman, Chief Executive Officer  
Ms. Fran Palumbo, Head of Instruction & Research

**Absent**

Mr. Robert Druckenmiller

Mr. Plotke called the Meeting to Order at 7:31 p.m.

Motion to accept the Minutes of the August 15, 2019 Board Meeting (Bard, Black) passed 4-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the September 19, 2019 operating warrant \$217,318.51 (Aptowitz, Bard) passed 4-0.

**Correspondence**

A letter from Elizabeth Hanson regarding her use of library at various times. A letter from Kevin Verbese, Director, Suffolk Cooperative Library System regarding the upcoming vacancy on their Board of Trustees and the caucus happening for a candidate to stand for election.

**Chief Executive Officer's Report**

Fran Palumbo, Head of Instruction and Research, informed the Board of an increase in usage of our museum passes. This led to a discussion on ways to reduce the amount of no-shows on reservations and how this happens at programs we offer as well. Fran reminded the Board of the Trunk and Treat event on October 27. She also shared statistics on the new Grab and Go collection. The CEO reported on the recent Friends of the Library meeting, the upcoming audit, and the latest with the Library's partnership with the credit union.

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Motion to accept the September Personnel Report (Black, Aptowitz) passed 4-0.

**Committee Reports**

None

**Old Business**

None

**New Business**

None

**Period for Public Expression**

None

**Executive Session**

Motion to enter into executive session to discuss the performance of Matthew Bollerman (Black, Bard) at 8:55 pm passed 4-0.

Motion to exit executive session at 9:35 pm (Black, Bard) passed 4-0.

Motion to adjourn at 9:35 p.m. (Black, Bard) passed 4-0.