

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**August 15, 2019**

Hauppauge Public Library

**Present**

Mr. Julian Aptowitz  
Mr. Stephen Bard  
Mr. Andrew Black  
Mr. Ralph Plotke  
Mr. Matthew Bollerman, Chief Executive Officer  
Ms. Catherine Berntsen, Head of Teen Curriculum  
Ms. Donna Mauceri, Head of Children's Curriculum

**Guests**

Members and family of Girl Scout  
Troop 229  
Members and family of the 2019  
Battle of the Books Team

**Absent**

Mr. Robert Druckenmiller

Mr. Plotke called the Meeting to Order at 7:33 p.m.

Mr. Plotke recognized the members of Girl Scout Troop 229 for the efforts in improving the Library by planting in our new boxes in the atrium. The Scouts were able to earn their Bronze Award via this project. Next he invited Catherine to speak about the 2019 Hauppauge Battle of the Books Team, called TacoCat who were recognized as having the best costume. Certificates of appreciation were distributed to all team members and the Board thanked them and their parents for participating.

Motion to accept the Minutes of the July 18, 2019 Board Meeting (Bard, Black) passed 4-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the August 15, 2019 operating warrant \$220,108.92 (Bard, Aptowitz) passed 4-0.

**Correspondence**

None

**Chief Executive Officer's Report**

Catherine Bernsten, Head of Teen's Curriculum shared some of the activity in her department. This included a lot of teen volunteer hours helping with the summer reading club, the Battle of the Books team and plans for the fall. Donna Mauceri spoke of the launch of the My Library Rewards service.

**August 15, 2019 Minutes (Page Two)**

The CEO shared the details of the upcoming Friends meeting, the Suffolk County Legislative Breakfast and our audit, scheduled for September 23 and 24. The CEO also spoke about the libraries role in the 2020 Census. He is looking into securing our information technology to ensure sensitive data is secure while people are completing the census here. The Library's program submission for the 2020 Public Library Association Conference was accepted. "Library Space Designed by Library Staff" will be presented in Nashville in late February. The CEO shared two proposals: carpet and interior signage. Both were approved. The CEO and Donna Mauceri are approved to attend the New York Library Association Annual Conference in Saratoga Springs. The CEO is able to move forward with the increase in monthly cost for additional services from Total Technology.

Motion to accept the August Personnel Report (Black, Aptowitz) passed 4-0.

**Committee Reports**

None

**Old Business**

None

**New Business**

Motion to approve the leave of absence requested by Jill Kenyon in her letter dated July 24, 2019 (Black, Bard) passed 4-0.

**Period for Public Expression**

None

**Executive Session**

None

Motion to adjourn at 9:30 p.m. (Black, Aptowitz) passed 4-0.