

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
July 18, 2019
Hauppauge Public Library**

Present

Mr. Julian Aptowitz
Mr. Stephen Bard
Mr. Andrew Black
Mr. Robert Druckenmiller
Mr. Matthew Bollerman, Director

Guest

A member of the public

Absent

Mr. Ralph Plotke

Organizational Meeting

Mr. Black called the Organizational Meeting to Order at 7:31 p.m. The Pledge of Allegiance was recited.

Mr. Aptowitz was sworn in to the office of Trustee of the Hauppauge Public Library.

Mr. Bollerman requested nominations for the election of Board Officers.

Mr. Plotke was nominated (Black, Bard) and elected President by a 4-0 vote.

Mr. Bard was nominated (Black, Aptowitz) and elected Vice-President by a 4-0 vote.

Mr. Druckenmiller was nominated (Black, Aptowitz) and elected Finance Officer by a 4-0 vote.

Mr. Bollerman was appointed Secretary.

No changes were made to the Library's Bylaws.

Motion to set the regular monthly meetings of the Hauppauge Public Library's Board of Trustees during the upcoming year for August 15, 2019, September 19, 2019; October 17, 2019; November 21, 2019; December 19, 2019; January 16, 2020; February 13, 2020; March 26, 2020; April 16, 2020; May 21, 2020; June 18, 2020 and July 16, 2020. All meetings shall be held at the Hauppauge Public Library, 1373 Veterans Memorial Highway, Hauppauge, NY, and begin at 7:30 p.m. unless otherwise noted (Black, Aptowitz) passed 4-0.

Motion to accept the Director's professional services recommendations;

1. Andrew Martingale appointed as legal counsel.
2. Joseph H. Price reappointed as insurance agent.
3. Baldessari & Coster reappointed as auditor.
4. Frank Poma reappointed as treasurer.

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5. Sterling National Bank was reappointed as bank for deposits.
6. Smithtown Messenger and Islip Bulletin were appointed as newspapers for public notice (Black, Druckenmiller) passed 4-0.

Motion by Black, second by Druckenmiller, that petty cash funds be established as follows for FY 2019-2020 passed 4-0.

TITLE	CUSTODIAN	AMOUNT
Library	Matthew Bollerman & Deepa Chandra	\$ 150.00

Motion to appoint the Board of Ethics members: Andrew Black, Anna Beltrani and Barbara Goodstone (Druckenmiller, Aptowitz) passed 4-0.

Motion to adjourn the Organizational Meeting at 7:44 p.m. (Aptowitz, Black) passed 4-0.

Regular Meeting

Mr. Black called the Meeting to Order at 7:44 p.m.

Motion to accept the Minutes of the June 20, 2019 Board Meeting (Aptowitz, Black) passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the July 18, 2019 operating warrant \$210,250.47 (Druckenmiller, Aptowitz) passed 4-0.

Correspondence

None

CEO's Report

The CEO is recommending the Library ask the School District not to borrow money in order to receive their tax money in advance as it has done in the past. Based on the analysis, the Library should be in a position to cover its expenses without having to borrow. The Board agreed and ask the CEO to inform the School District. The Library has been approved as a member of the Long Island State Employees Credit Union. More details on this partnership are to come. On Friday, July 19 the Library will be undertaking their Long Table event, along with, a blues band. The weather is going to be very hot and muggy, but the staff feels prepared to handle any issues. A post card is being prepared to

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advertise the Buzz to the business, not for profit and other agencies in Hauppauge. The CEO shared his time off in August.

Committee Reports

None

Old Business

None

New Business

None

Period for Public Expression

None

Executive Session

None

Motion to adjourn at 8:16 p.m. (Black, Aptowitz) passed 4-0.