

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**May 16, 2019**

Hauppauge Public Library

**Present**

Mr. Julian Aptowitz

Mr. Andrew Black

Mr. Robert Druckenmiller

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Fran Palumbo, Head of Instruction & Research

**Absent**

Mr. Stephen Bard

Mr. Ralph Plotke

Mr. Black called the Meeting to Order at 7:32 p.m. The Pledge of Allegiance recited.

Motion to accept the Minutes of the April 18, 2019 Board Meeting (Druckenmiller, Aptowitz) passed 3-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the May 16, 2019 operating warrant \$195,311.04 and \$1,417,305.33 to close our Capital One accounts (Aptowitz, Druckenmiller) passed 3-0.

**Correspondence**

Baldessari & Coster sent a letter of understanding for them to conduct our annual audit. The Board asked the CEO to review and take action.

**CEO's Report**

Fran Palumbo, Head of Instruction & Research reported on the Music & Memory initiative to help homebound people enjoy music that is curated for them by our staff. A new Grab and Go collection is close to being launched. It will provide current titles to anyone with a card, regardless, of where the card is from. She reported that the Library added an Empire Pass to our lending program and plans to make use of the slat wall in our new space. The CEO asked the Board to file their Code of Ethics compliance for 2019. The CEO shared pages from the policy manual for review and it was decided that he should instead submit recommendations for changes in a red-line format each meeting. The Board would like the CEO to move forward with a partnership with the Long Island State Employee Federal Credit Union. The CEO asked for direction on the awning proposal.

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Motion to accept personnel report dated May 16, 2019 (Druckenmiller, Aptowitz) passed 3-0.

**Committee Reports**

None

**Old Business**

None

**New Business**

Motion to adopt the May 10 memo labeled Budget Actions written by Matthew Bollerman (Druckenmiller, Aptowitz) passed 3-0.

**Period for Public Expression**

None

**Executive Session**

None

Motion to adjourn at 8:42 pm (Aptowitz, Druckenmiller) passed 3-0.