

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**April 18, 2019**

Hauppauge Public Library

**Present**

Mr. Julian Aptowitz

Mr. Stephen Bard

Mr. Robert Druckenmiller

Mr. Ralph Plotke

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Catherine Bernsten, Head of Teen's Curriculum

**Absent**

Mr. Andrew Black

Mr. Bard called the Meeting to Order at 7:30 p.m. The Pledge of Allegiance recited.

Motion to accept the Minutes of the March 21, 2019 Board Meeting (Aptowitz, Plotke) passed 4-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the April 18, 2019 operating warrant \$267,556.82 (Plotke, Druckenmiller) passed 4-0.

**Correspondence**

None

**CEO's Report**

Catherine Bernsten reported on a number of activities. Cub Scout Pack 589 delivered some painted rocks for our atrium. The Friends writing contest was a big success with 197 entries and a wonderful reception. Comic Book Day/Friends Book sale is scheduled for May 4. School visits and the finishing touches on the Summer newsletter are being planned and taken care of. The CEO shared the results from the Annual Election, which passed by the fifth largest majority in our history (81%). The CEO's time off requests were approved. The carpets will be cleaned over Easter weekend. A few staff members are submitting a program proposal for the Public Library Association Conference in 2020 in Nashville. The CEO asked about advice to help deaden the sound transferring between rooms of the Library. A Board member has a contact he will ask and get back to the CEO. The CEO shared his recent work on the marketing plan and received feedback on it. The CEO shared the Policy and Disclaimers for calendar submissions on the Buzz. It was

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approved to use. The CEO asked the Board if they want to undertake a comprehensive policy review. All were in agreement it is time to do so.

**Committee Reports**

None

**Old Business**

None

**New Business**

Motion to accept records destruction memo from Deepa Chandra, dated April 13, 2019 with an addition (Plotke, Druckenmiller) passed 4-0.

**Period for Public Expression**

None

**Executive Session**

None

Motion to adjourn at 9:14 pm (Aptowitz, Druckenmiller) passed 4-0.