

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
February 28, 2019  
Hauppauge Public Library**

**Present**

Mr. Stephen Bard  
Mr. Robert Druckenmiller  
Mr. Ralph Plotke  
Mr. Matthew Bollerman, Chief Executive Officer  
Ms. Kathleen Brett, Head of Guest Services

**Absent**

Mr. Julian Aptowitz  
Mr. Andrew Black

Mr. Bard called the Meeting to Order at 7:30 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the January 17, 2019 Board Meeting (Plotke, Druckenmiller) passed 3-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the February 28, 2019 operating warrant \$288,521.90 (Druckenmiller, Plotke) passed 3-0.

**Correspondence**

None

**CEO's Report**

Kathleen Brett reported on the many activities being undertaken to help patrons better engage with our collections. These include bundles of items selected by the staff and displayed. Last month 111 of them were checked out. A best sellers club has been developed where favorite authors can be identified by our guests and these books placed on hold automatically for them. A list of upcoming titles has been developed to also collect holds in advance of copies on the shelf. The CEO shared the plans and preparations for the April 2 vote. A discussion on what language our voting materials should be presented in was had. It was decided to only produce it in English and examine if new census data shows a shift in our community. The CEO shared a report of his time in Albany advocating for library funding. The CEO shared the status of our [buzz.hauppaugelibrary.org](http://buzz.hauppaugelibrary.org) project. The CEO shared an update the digital signage, AV

equipment and furniture updates to the space. The CEO shared a report on the staff development day. The CEO was asked about our statistical reporting and asked to present stats in a way that is showing our current goals more clearly. A drafting process will begin between now and the next meeting.

Motion to accept the February Personnel Report with additions (Plotke, Druckenmiller) passed 3-0.

### **Committee Reports**

None

### **Old Business**

None

### **New Business**

Motion to BE IT RESOLVED that the following qualified voters of the Hauppauge Public Library District are appointed to constitute the Board of Registration of the Hauppauge Library District and to serve as election clerk, election inspectors and ballot clerks at the Special District Meeting to be held on April 2, 2019:

Nick Mendola (Election Clerk), residing at 109 Seusing Blvd., Hauppauge;  
Kim Kriklava (Election Inspector), residing at 161 John Street, Hauppauge;  
Grace Kunzig (Election Inspector), residing at 186 Southern Blvd, Hauppauge;  
Camie Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;  
Cynthia Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;  
Frank Poma (Ballot Clerk), residing at 154 Lawrence Ave., Hauppauge.

BE IT FURTHER RESOLVED that Mr. Mendola is appointed Chair of the Board of Registration and shall be compensated for his services at the rate of \$1,000 and that the other members of the Board of Registration shall be compensated for their services at a rate of \$ 14.50 per hour. (Plotke, Druckenmiller) passed 3-0.

Motion to accept the Hauppauge Public Library Annual Report for Public and Association Libraries - 2018 as presented (Plotke, Druckenmiller) passed 3-0.

### **Period for Public Expression**

None

### **Executive Session**

Motion to enter into executive session to discuss the medical history of a volunteer of the Library (Druckenmiller, Plotke) passed 3-0 at 9:07 pm.

Motion to exit the executive session (Plotke, Druckenmiller) passed 3-0 at 9:35 pm.

Motion to adjourn at 9:36 pm (Plotke, Druckenmiller) passed 3-0.