

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**June 19, 2018**

Hauppauge Public Library

**Present**

Mr. Stephen Bard

Mr. Andrew Black

Mr. Robert Druckenmiller

Mr. Ralph Plotke

Mr. Matthew Bollerman, Director

Ms. Kathleen Brett, Head of Guest Services

**Absent**

Mr. Peter Crociata

Mr. Plotke called the Meeting to Order at 8:04 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the May 24, 2018 Board Meeting with corrections (Bard, Druckenmiller), passed 3-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the June 19, 2018 operating warrant \$169,407.74 (Bard, Druckenmiller) passed 3-0.

**Correspondence**

A letter was received from Sherrie Godfrey regarding our computers.

Mr. Black joined the meeting at 8:21 pm.

**Director's Report**

Kathleen Brett, our Head of Guest Services, spoke about the success of bingo and our new trivia program. In addition, she shared information about the karaoke and summer concerts scheduled. The Board asked about knowing if new card holders are attending our programs. Also a Board member mentioned a guest wanting a gardening program at Hidden Pond Park. The Director spoke of the increased amount of discount tickets and reminded the Board of the museum passes we offer. The Director shared news of the recent Suffolk County Director's meeting that was hosted at the Library. Many of those in attendance were very impressed with the new space. The items that need to be addressed at

1373 continue to be worked on. This includes a wall sign, AC unit in the server room, and punch list items for the space and furniture.

Motion to accept the June Personnel Report (Bard, Plotke) passed 4-0.

**Committee Reports**

None

**Old Business**

Andrew Black signed the Rent Commencement Date Agreement with Matrix. The start date for the lease is May 30, 2018.

**New Business**

Motion to adopt Surveillance Camera Policy, as included in Board packet, with additions (Plotke, Druckenmiller) passed 4-0.

**Period for Public Expression**

None

**Executive Session**

None

Motion to adjourn at 9:13 p.m. (Plotke, Druckenmiller) passed 4-0.