

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

February 15, 2018

Hauppauge Public Library

Present

Mr. Stephen Bard

Mr. Andrew Black

Mr. Robert Druckenmiller

Mr. Matthew Bollerman, Director

Ms. Kathleen Brett, Head of Circulation

Absent

Mr. Peter Crociata

Mr. Ralph Plotke

Mr. Black called the Meeting to Order at 8:02 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the January 18, 2018 Board Meeting (Bard, Druckenmiller), passed 3-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the February 15, 2018 operating warrant \$165,878.69 (Druckenmiller, Bard) passed 3-0.

Motion to accept the February 15, 2018 capital warrant \$100,773.67 (Bard, Druckenmiller) passed 3-0.

Correspondence

None

Director's Report

Kathleen Brett joined the meeting to discuss the options in eliminating extended use fees for a majority of the items we lend. She also spoke about the new roles many clerks are taking on as we transform how we prepare and manage materials we lend. The Director reported on the preparations for the Annual Vote. The Director will be attending Advocacy Day in Albany. The Director reported in the preparations for our new space at 1373 Veterans Memorial Highway. A CPR/AED training is scheduled for staff on March 6. The Director is having an All Staff Meeting on March 16 at 5 pm to review the schedule from when we close to our grand reopening, tour the new space and more. The Library will close at 5 pm that day to accommodate the schedule of activities. The

Library will be providing dinner as well. The Director shared that we are switching dental plans. Each staff member is receiving an email address from the Library. The Director shared new titles all staff will be using.

Motion to accept the January Personnel Report with additions (Bard, Druckenmiller) passed 3-0.

Committee Reports

None

Old Business

FY 2018-2019 Budget Proposal

Motion to resolve that the annual budget for the Hauppauge Public Library for the fiscal year beginning on July 1, 2018 and ending on June 30, 2019, be in the amount of \$2,778,384 and that the necessary portion thereof be raised by levy upon the taxable property in the district (Druckenmiller, Bard) passed 3-0.

New Business

RESOLUTION APPOINTING BOARD OF REGISTRATION AND ELECTION CLERKS

BE IT RESOLVED that the following qualified voters of the Hauppauge Public Library District are appointed to constitute the Board of Registration of the Hauppauge Library District and to serve as election clerk, election inspectors and ballot clerks at the Special District Meeting to be held on April 10, 2018:

Nick Mendola (Election Clerk), residing at 109 Seusing Blvd., Hauppauge;

Kim Kriklava (Election Inspector), residing at 161 John Street, Hauppauge;

Grace Kunzig (Election Inspector), residing at 186 Southern Blvd, Hauppauge;

Camie Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;

Cynthia Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;

Danielle Kriklava (Ballot Clerk), residing at 161 John Street, Hauppauge.

BE IT FURTHER RESOLVED that Mr. Mendola is appointed Chair of the Board of Registration and shall be compensated for his services at the rate of \$1,000 and that the other members of the Board of Registration shall be compensated for their services at a rate of \$ 14.50 per hour. (Bard, Druckenmiller) passed 3-0.

Motion to accept the 2017 Annual Report for Public and Association Libraries as presented (Druckenmiller, Bard) passed 3-0.

Period for Public Expression

None

Executive Session

None

Motion to adjourn at 9:11 p.m. (Bard, Druckenmiller) passed 3-0.