

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
January 18, 2018
Hauppauge Public Library**

Present

Mr. Stephen Bard
Mr. Andrew Black
Mr. Robert Druckenmiller
Mr. Ralph Plotke
Mr. Matthew Bollerman, Director
Ms. Fran Palumbo, Head of Adult Services

Absent

Mr. Peter Crociata

Mr. Black called the Meeting to Order at 8:00 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the December 21, 2017 Board Meeting (Bard, Plotke, passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the January 18, 2018 operating warrant \$205,226.53 (Plotke, Druckenmiller) passed 4-0.

Motion to accept the January 18, 2018 capital warrant \$33,229 (Bard, Plotke) passed 4-0.

Correspondence

An email from Robert Lusak, Smithtown Library Director was received inviting Board members to a training on Thursday, February 15 entitled, "Public Library Trustee Best Practices." A donation was received to honor Robert Druckenmiller.

Director's Report

Fran Palumbo, Head of Adult Services reported on the new shelving scheme for non-fiction items. She also talked about working with AARP for drivers safety and tax preparation. Fran updated the Board on recent collaborations with the Hauppauge High School music department performing for senior events. The Director will be attending the New York Library Association Advocacy Day and Pre-Advocacy Day events February 27 and 28. The Director advised the Board to help encourage others to sign up for advocacy alerts from the New York Library Association. The Friends will be having a meeting on January 22 at 1 pm. The Director updated the work on our new space at 1373 Veterans

Memorial Highway. The delivery date has been moved up to March 1. We expect to close on April 17 at 9 pm and reopen at the new space on April 28 at 11 am. The Director shared a plan to hold a staff meeting at the new space on March 16 at 5 pm. The Library will close to accommodate the meeting.

Motion to accept the January Personnel Report with additions (Bard, Plotke) passed 4-0.

Committee Reports

None

Old Business

None

New Business

Motion to adopt the Notice of Special District Meeting (Plotke, Bard) passed 4-0.

Period for Public Expression

Peter Proscia a Life Scout from Troop 3333 presented his plan for planters for the Atrium for the new space at 1373 Veterans Memorial Highway. The Board had a number of questions. The concept was approved and the Board is looking forward to hearing more about the plans in the coming months.

Executive Session

None

Motion to adjourn at 9:19 p.m. (Plotke, Druckenmiller) passed 4-0.