

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
November 20, 2015
Hauppauge Public Library**

Present

Mr. Stephen Bard
Mr. Andrew Black
Mr. Robert Druckenmiller
Mr. Ralph Plotke
Mr. Matthew Bollerman, Director

Mr. Plotke called the Meeting to Order at 7:34 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the October 15, 2015 Regular Board Meeting (Bard, Druckenmiller) passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the November 20, 2015 warrant \$337,182.59 (Bard, Black) passed 4-0.

Correspondence

A thank you note from Joy Ferrara, Assistant Principal at Hauppauge High School for our contribution to the successful homecoming.

Director's Report

The Director distributed copies of the 2015 edition of the Handbook for Library Trustees of New York State. The Director shared initial reports on the work of the focus groups. The Director and the three members of the staff who attended the New York Library Association conference shared their reports. The Director's time off requests were approved. The Board approved three staff members to attend the Public Library Association Conference in Denver for a cost not to exceed \$5,025. The Director shared that the staff has undertaken a project to weed the collection of materials not being used by our users. This is a common practice and one that allows us to evaluate our spaces and highlight collections that today's user is interested in.

Motion to accept the November Personnel Report (Black, Druckenmiller) passed 4-0.

Committee Reports

None

Old Business

None

New Business

Motion to approve the staff pay dates for 2016 (December 31, 2015, January 15, January 29, February 12, February 26, March 11, March 25, April 8, April 22, May 6, May 20, June 3, June 17, July 1, July 15, July 29, August 12, August 26, September 9, September 23, October 7, October 21, November 4, November 18, December 2, December 16, December 30.) (Black, Druckenmiller) passed 4-0.

Motion to approve the Suffolk Cooperative Library System proposed 2016 operating budget (Bard, Black) approved 4-0.

Motion to set the date of the 2016 Hauppauge Public Library Budget Vote and Trustee Election for Tuesday April 5, 2016 and to instruct the Director to begin preparations for the vote as needed (Bard, Black) approved 4-0.

Motion to hold a public budget hearing and forum for the trustee candidates to speak on Thursday March 17, 2016 (Bard, Black) approved 4-0.

Executive Session

Motion to enter executive session to discuss the proposed acquisition, sale or lease of real property (Bard, Black) passed 4-0 at 8:20 pm.

Motion to exit executive session (Black, Bard) passed 4-0 at 9:44 pm.

Period for Public Expression

None.

Motion to adjourn at 9:45 p.m. (Bard, Black) passed 4-0.