

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
February 16, 2017
Hauppauge Public Library**

Present

Mr. Stephen Bard
Mr. Andrew Black
Mr. Robert Druckenmiller
Mr. Ralph Plotke
Mr. Matthew Bollerman, Director
Ms. Kathleen Brett, Head of Circulation

Guests

Mr. Brad Bold

Absent

Mr. Peter Crociata

Mr. Bard called the Meeting to Order at 8 p.m. The Pledge of Allegiance was recited.

Executive Session

Motion to enter executive session to discuss the proposed acquisition, sale or lease of real property (Black, Druckenmiller) passed 4-0 at 8:01 pm.

Motion to exit executive session (Plotke, Black) passed 4-0 at 8:55 pm.

Motion to accept the Minutes of the January 16, 2017 Board Meeting (Druckenmiller, Plotke) passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the February 16, 2017 operating warrant \$202,093.24 (Black, Druckenmiller) passed 4-0.

Motion to accept the February 16, 2017 capital warrant \$4,559 (Druckenmiller, Plotke) passed 4-0.

Correspondence

The Director shared a letter he received regarding the days the Library is open. Francis Picart, Suffolk Cooperative Library System trustee also reached out to let us know his willingness to bring issues of importance to Hauppauge to the System's attention.

Director's Report

Kathleen Brett, Head of Circulation, presented to the Board the various activities, goals and personnel who work to serve our community. The Board had questions and comments of her report. The Board also expressed its appreciation of her work over the

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years. Our Community Conservations project is planning its next seven meetings. The Director shared that all plans for holding the election on April 4 are moving forward. The Hauppauge Rotary Club will be in on Tuesday, February 21 at 6 pm to help assemble the backpacks they helped fund. The Director shared plans of the new space the staff has been working on. The Board was enthusiastic and urged the work to continue. Kathleen Brett will be leading our emergency action planning group. One staff member will be taking advantage of the health insurance retirement incentive. Six staff members are allowed to attend the Long Island Library Conference on May 4.

Motion to accept the February Personnel Report (Plotke, Black) passed 4-0.

Committee Reports

None

Old Business

Motion Resolved that the following resolution be put before the community for vote on April 4, 2017 “Resolved that the annual budget for the Hauppauge Public Library for the fiscal year beginning on July 1, 2017 and ending on June 30, 2018, be in the amount of \$2,668,545 and that the necessary portion thereof be raised by levy upon the taxable property in the district.” (Plotke, Black) passed 4-0.

New Business

Motion BE IT RESOLVED that the following qualified voters of the Hauppauge Public Library District are appointed to constitute the Board of Registration of the Hauppauge Library District and to serve as election clerk, election inspectors and ballot clerks at the Special District Meeting to be held on April 4, 2017:

Nick Mendola (Election Clerk), residing at 109 Seusing Blvd., Hauppauge;

Anita Babington (Election Inspector), residing at 118 Davis Street, Hauppauge;

Grace Kunzig (Election Inspector), residing at 186 Southern Blvd, Hauppauge;

Camie Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;

Cynthia Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;

Danielle Kriklava (Ballot Clerk), residing at 161 John Street, Hauppauge.

BE IT FURTHER RESOLVED that Mr. Mendola is appointed Chair of the Board of Registration and shall be compensated for his services at the rate of \$1,000 and that the other members of the Board of Registration shall be compensated for their services at a rate of \$ 14.50 per hour. (Druckenmiller, Black) passed 4-0.

Period for Public Expression

None

Motion to adjourn at 9:45 p.m. (Plotke, Black) passed 4-0.