

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

August 16, 2018

Hauppauge Public Library

Present

Mr. Stephen Bard
Mr. Andrew Black
Mr. Robert Druckenmiller
Mr. Ralph Plotke
Mr. Matthew Bollerman, Chief Executive Officer
Ms. Catherine Berntsen, Head of Teen Curriculum
Ms. Donna Mauceri, Head of Children's Curriculum

Guests

Members and family of the 2018
Battle of the Books Team

Absent

Mr. Peter Crociata

Mr. Black called the Meeting to Order at 8:01 p.m.

Mr. Black invited Catherine and Donna to speak about the 2018 Hauppauge Battle of the Books Team, called the Battle G.O.A.T.S. who recently finished second in the County overall. Certificates of appreciation were distributed to all team members and the Board thanked them and their parents for participating.

Motion to accept the Minutes of the July 19, 2018 Board Meeting (Plotke, Bard) passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the August 16, 2018 operating warrant \$174,076.73 (Bard, Plotke) passed 4-0.

Correspondence

None

Director's Report

Catherine Bernsten, Head of Teen's Curriculum shared some of the activity in her department. This included a lot of teen volunteer hours helping with the summer reading club, the Battle of the Books team and plans for the fall. Donna Mauceri returned to discuss the My Library Rewards service. The Board had a number of questions and look forward to hearing back from Donna. The Rave Panic Button is a project being coordinated by the Suffolk Cooperative Library System and is now in place at

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Hauppauge. Kathleen and Christa have been working on implementing it. It allows staff with a smartphone to alert authorities of any emergency situation. Punch list items continue at 1373. Our construction grant came through and will allow many items on hold to move forward. The appraisal is nearing completion. The Board approved the updated contract with Total Computer Group. The Board also approved the Chief Executive Officers time off request.

Motion to accept the August Personnel Report (Plotke, Bard) passed 4-0.

Committee Reports

None

Old Business

None

New Business

Motion to amend the 2017-18 operating budget as per the attached memo (Plotke, Bard) passed 4-0.

Period for Public Expression

None

Executive Session

Motion to enter into executive session to discuss litigation at 9:21 pm (Plotke, Bard) passed 4-0.

Motion to exit executive session at 9:39 pm (Plotke, Bard) passed 4-0.

Motion to adjourn at 9:43 p.m. (Plotke, Druckenmiller) passed 4-0.