

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**July 19, 2018**

Hauppauge Public Library

**Present**

Mr. Stephen Bard  
Mr. Andrew Black  
Mr. Robert Druckenmiller  
Mr. Ralph Plotke  
Mr. Matthew Bollerman, Director

**Absent**

Mr. Peter Crociata

**Organizational Meeting**

Mr. Black called the Organizational Meeting to Order at 8:01 p.m. The Pledge of Allegiance was recited.

Mr. Bard was sworn in to the office of Trustee of the Hauppauge Public Library.

Mr. Bollerman requested nominations for the election of Board Officers.

Mr. Black was nominated (Druckenmiller, Plotke) and elected President by a 4-0 vote.

Mr. Bard was nominated (Black, Plotke) and elected Vice-President by a 4-0 vote.

Mr. Druckenmiller was nominated (Black, Bard) and elected Finance Officer by a 4-0 vote.

Mr. Bollerman was appointed Secretary.

No changes were made to the Library's Bylaws.

Motion to set the regular monthly meetings of the Hauppauge Public Library's Board of Trustees during the upcoming year for August 16, 2018, September 20, 2018; October 18, 2018; November 15, 2018; December 20, 2018; January 17, 2019; February 28, 2019; March 21, 2019; April 18, 2019; May 16, 2019; June 20, 2019 and July 18, 2019. All meetings shall be held at the Hauppauge Public Library, 1373 Veterans Memorial Highway, Hauppauge, NY, and begin at 8:00 p.m. unless otherwise noted (Plotke, Druckenmiller) passed 4-0.

Motion to accept the Director's professional services recommendations;

1. Andrew Martingale appointed as legal counsel.
2. Joseph P. Price Agency reappointed as insurance agent.
3. Baldessari & Coster reappointed as auditor.

4. Capital One Bank was reappointed as bank for deposits.
5. Smithtown Messenger and Islip Bulletin were appointed as newspapers for public notice (Plotke, Bard) passed 4-0.

Motion by Bard, second by Plotke, that petty cash funds be established as follows for FY 2018-2019 passed 4-0.

TITLE	CUSTODIAN	AMOUNT
Library	Matthew Bollerman & Deepa Chandra	\$ 150.00

Motion to appoint the Board of Ethics members: Andrew Black, Anna Beltrani and Barbara Goodstone (Plotke, Druckenmiller) passed 4-0.

Motion to adjourn the Organizational Meeting at 8:14 p.m. (Plotke, Druckenmiller) passed 4-0.

### **Regular Meeting**

Mr. Black called the Meeting to Order at 8:14 p.m.

Motion to accept the Minutes of the June 19, 2018 Board Meeting (Plotke, Druckenmiller) passed 4-0.

### **Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the July 19, 2018 operating warrant \$243,771.79 (Bard, Plotke) passed 4-0.

### **Correspondence**

None

### **Director's Report**

The Director shared upcoming dates for the legislative breakfast and golf outing. Donna and the Director reported on their time in New Orleans at the American Library Association Annual Conference. The Director shared the recent minimum library standards changes passed by the Regents. Our annual audit is scheduled for September 18 to 21. Punch list items continue to be addressed at 1373.

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Motion to accept the July Personnel Report (Bard, Druckenmiller) passed 4-0.

**Committee Reports**

None

**Old Business**

None

**New Business**

None

**Period for Public Expression**

None

**Executive Session**

None

Motion to adjourn at 8:43 p.m. (Plotke, Bard) passed 4-0.