

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
July 16, 2015
Hauppauge Public Library**

Present

Mr. Stephen Bard
Mr. Andrew Black
Mr. Robert Druckenmiller
Mr. Matthew Bollerman, Director

7 Guests

Absent

Mr. Ralph Plotke
Mrs. Carol Poma

Organizational Meeting

Mr. Black called the Organizational Meeting to Order at 7:31 p.m. The Pledge of Allegiance was recited.

Mr. Bollerman requested nominations for the election of Board Officers.

Mr. Plotke was nominated (Bard, Black) and elected President by a 3-0 vote.

Mr. Black was nominated (Druckenmiller, Bard) and elected Vice-President by a 3-0 vote.

Mr. Bard was nominated (Black, Druckenmiller) and elected Finance Officer by a 3-0 vote.

Mr. Bollerman was appointed Secretary.

No changes were made to the Library's Bylaws.

Motion to set the regular monthly meetings of the Hauppauge Public Library's Board of Trustees during the upcoming year for August 20, 2015, September 17, 2015; October 15, 2015; November 19, 2015; December 17, 2015; January 21, 2016; February 11, 2016; March 17, 2016; April 21, 2016; May 19, 2016; June 16, 2016 and July 21, 2016. All meetings shall be held at the Hauppauge Public Library, 601 Veterans Memorial Highway, Hauppauge, NY, and begin at 7:30 p.m. unless otherwise noted (Bard, Druckenmiller) passed 3-0.

Motion to accept the Director's professional services recommendations;

1. Douglas K. McNally reappointed as legal counsel.
2. Joseph P. Price Agency reappointed as insurance agent.
3. Baldessari & Coster reappointed as auditor.
4. Capital One Bank was reappointed as bank for deposits.

5. Smithtown Messenger and Islip Bulletin were appointed as newspapers for public notice (Bard, Druckenmiller) passed 3-0.

Motion by Bard, second by Druckenmiller, that petty cash funds be established as follows for FY 2015-2016

TITLE	CUSTODIAN	AMOUNT
Library	Matthew Bollerman & Deepa Chandra	\$ 150.00

Motion to adjourn the Organizational Meeting at 7:38 p.m. (Druckenmiller, Bard) passed 3-0.

Regular Meeting

A presentation by Justin Shoulson was held. Mr. Shoulson, as part of his requirements for his Eagle Scout award, built five guitars for the Library's use. He brought them tonight and asked the Board receive them. The Board thanked Justin for the five guitars, five amps, cases, stand, strings, picks and other miscellaneous items.

Motion to accept the Minutes of the June 18, 2015 Regular Board Meeting (Bard, Druckenmiller) passed 3-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the July 16, 2015 operating warrant \$201,830.91 (Bard, Druckenmiller) passed 3-0.

Motion to accept the July 16, 2015 capital warrant \$552 (Bard, Druckenmiller) passed 3-0.

Correspondence

A letter was received from a patron regarding the library collection and management practices. The Board reviewed a draft response and asked the Director to send it after reviewing it with applicable staff.

Director's Report

The Director shared answers from to the questions raised at the June 18 Board meeting. These were approved to be distributed on our web site and any other method the Director saw fit. The Director shared some initial work on available properties in the District. Another realtor will be contacted to help in the search. Four staff members are approved to attend the 2015 New York Library Association Conference in Lake Placid, New York.

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Motion to accept the July Personnel Report with one change (Bard, Druckenmiller) passed 3-0.

Committee Reports

None

Old Business

None

New Business

None

Period for Public Expression

Two community members had questions about the future of a permanent home for the Library. There was support of looking at a different location than Hidden Pond Park.

Executive Session

None

Motion to adjourn at 8:40 p.m. (Bard, Druckenmiller) passed 3-0.