

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

July 13, 2017

Hauppauge Public Library

Present

Mr. Stephen Bard
Mr. Andrew Black
Mr. Peter Crociata
Mr. Robert Druckenmiller
Mr. Ralph Plotke
Mr. Matthew Bollerman, Director
Ms. Donna Mauceri, Head of Children's Services

Guests

Members of Girl Scout Troop
1606 and their leader
Carolina and her sister Cat

Organizational Meeting

Mr. Bard called the Organizational Meeting to Order at 8:01 p.m. The Pledge of Allegiance was recited.

Mr. Black was sworn in to the office of Trustee of the Hauppauge Public Library.

Mr. Bollerman requested nominations for the election of Board Officers.

Mr. Black was nominated (Bard, Plotke) and elected President by a 5-0 vote.

Mr. Plotke was nominated (Bard, Druckenmiller) and elected Vice-President by a 5-0 vote.

Mr. Crociata was nominated (Plotke, Druckenmiller) and elected Finance Officer by a 5-0 vote.

Mr. Bollerman was appointed Secretary.

No changes were made to the Library's Bylaws.

Motion to set the regular monthly meetings of the Hauppauge Public Library's Board of Trustees during the upcoming year for August 17, 2017, Wednesday, September 20, 2017; October 19, 2017; November 16, 2017; December 21, 2017; January 18, 2018; February 15, 2018; March 15, 2018; April 19, 2018; May 17, 2018; June 21, 2018 and July 19, 2018. All meetings shall be held at the Hauppauge Public Library, 601 Veterans Memorial Highway, Hauppauge, NY, and begin at 8:00 p.m. unless otherwise noted (Plotke, Crociata) passed 5-0.

Motion to accept the Director's professional services recommendations;

1. Andrew Martingale appointed as legal counsel.
2. Joseph P. Price Agency reappointed as insurance agent.
3. Baldessari & Coster reappointed as auditor.

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4. Capital One Bank was reappointed as bank for deposits.
5. Smithtown Messenger and Islip Bulletin were appointed as newspapers for public notice (Bard, Crociata) passed 5-0.

Motion by Bard, second by Druckenmiller, that petty cash funds be established as follows for FY 2017-2018 passed 5-0.

TITLE	CUSTODIAN	AMOUNT
Library	Matthew Bollerman & Deepa Chandra	\$ 150.00

Motion to appoint the Board of Ethics members: Andrew Black, Anna Beltrani and Barbara Goodstone (Plotke, Bard) passed 5-0.

Motion to adjourn the Organizational Meeting at 8:14 p.m. (Plotke, Druckenmiller) passed 5-0.

Regular Meeting

Mr. Black called the Meeting to Order at 8:14 p.m.

Girl Scout Troop 1606 presented their idea of painting a mural at the new Library space. The Scouts would use money they fundraise, through cookie sales, to help fund the project. The Board asked questions about the ideas the Scouts had, how long it would take to complete, timeframe and cost. The Director was instructed to remain in contact with the Troop and develop a formal proposal.

Motion to accept the Minutes of the June 15, 2017 Board Meeting (Plotke, Bard) passed 5-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the July 13, 2017 operating warrant \$238,068.95 (Bard, Druckenmiller) passed 5-0.

Correspondence

Senator Thomas Croci let us know that we are to receive \$10,000 in unrestricted state education aid.

Director's Report

Donna Mauceri shared the recent activities happening in the Children's Department. The summer theme is Build A Better World. The library is decorated with Legos and there are many different kind of play/build sets out for patrons to use. The Director shared upcoming events with the Board: legislative breakfast, golf outing, and annual trustee workshop. Plans for moving to 1373 Veterans are on track. Discussions on furniture, build out and more are all progressing. The Director was instructed to allow the Library to offer the Paid Family Leave benefit now available in New York State. Arrangements to roll it out will begin immediately.

Motion to accept the July Personnel Report with additions (Bard, Plotke) passed 5-0.

Committee Reports

None

Old Business

None

New Business

None

Period for Public Expression

None

Executive Session

None

Motion to adjourn at 9:34 p.m. (Plotke, Druckenmiller) passed 5-0.