

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

May 24, 2016

Hauppauge Public Library

Present

Mr. Stephen Bard

Christian Rodriguez and Carols Rodriguez

Mr. Andrew Black

Doug McNally and Andrew Martingale

Mr. Robert Druckenmiller

Mr. Ralph Plotke

Mr. Matthew Bollerman, Director

Absent

Mr. Peter Crociata

Mr. Plotke called the Meeting to Order at 7:30 p.m. The Pledge of Allegiance was recited.

Mr. Plotke invited Christian Rodriguez to discuss his proposed Eagle Project to the Board. It involves building a new laptop cart for the Library. He shared the plans and answered questions about the construction and cost. The Board instructed the Director to move forward with the project and offer any assistance Christian needs.

Mr. Plotke asked Mr. McNally and Mr. Martingale to discuss the changes happening at Hamburger, Maxson, Yaffe & McNally. Mr. McNally is changing careers after 35 years in law and Mr. Martingale is taking on his clients with Mr. McNally providing backup. This takes effect on August 1. The Board asked Mr. Martingale some questions.

Motion to accept the Minutes of the April 21, 2016 Regular Board Meeting (Druckenmiller, Bard) passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the May 19, 2016 operating warrant \$197,654.08 (Bard, Black) passed 4-0.

Motion to accept the May 19, 2016 capital warrant \$669.75 (Bard, Black) passed 4-0.

Correspondence

Anna Beltrani replied to the Directors letter regarding the Board of Ethics committee. She is willing to accept the position and awaits further instruction on how to begin.

Director's Report

The Director reported on meeting with our New York State Senator and Assemblyman on Friday. The AARP tax program helped 276 people this season. Two members are in place for our Board of Ethics and three trustees have submitted their annual disclosure. A new member was discussed and the Director will reach out shortly. The Director will be allowed to take off July 31 to August 6. The Libraries current lease will terminate early, April 30, 2018. A site visit of 380 Townline Road occurred with the architect and construction management firm. The Director spoke about Wonda Miller's resignation and plans for staffing the Library in light of her and other recent absences. The Board agreed with the Director's recommendations. The Board moved the June meeting to the 20.

Motion to accept the May Personnel Report with changes (Bard, Black) passed 4-0.

Committee Reports

None

Old Business

None

New Business

Motion to transfer \$75,000 from the Operating Fund to the Capital Fund (Black, Druckenmiller) passed 4-0.

Motion to make budget adjustments, as per the attached memo, to the operating budget (Bard, Black) passed 4-0.

Motion to engage Baldessari & Coster to conduct an audit of the library fiscal activity ending June 30, 2016 as per their letter (Black, Bard) passed 4-0.

Period for Public Expression

None.

Executive Session

None.

Motion to adjourn at 8:56 p.m. (Black, Bard) passed 4-0.