

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
November 17, 2016
Hauppauge Public Library**

Present

Mr. Stephen Bard
Mr. Andrew Black
Mr. Peter Crociata
Mr. Ralph Plotke
Mr. Matthew Bollerman, Director

Guests

Mr. Brad Bold

Absent

Mr. Robert Druckenmiller

Mr. Bard called the Meeting to Order at 8:00 p.m.

Executive Session

Motion to enter executive session to discuss the proposed acquisition, sale or lease of real property (Black, Crociata) passed 4-0 at 8:01 pm.

Motion to exit executive session (Plotke, Crociata) passed 4-0 at 9:11 pm.

Motion to accept the Minutes of the October 11, 2016 Regular Board Meeting (Black, Plotke) passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the November 17, 2016 operating warrant \$312,088.48 (Plotke, Black) passed 4-0.

Correspondence

Joy Ferrara, Assistant Principal at the Hauppauge High School thanked the Library for participating in homecoming. Theresa Arroyo, Rose Marie Donahue and Diane Strzeletski thanked the Board of Trustees for the gift that recognized their ten years of service to the Library. Jill Wylie, Donna Mauceri, Fran Palumbo and Catherine Berntsen thanked the Board for sending them to the Harwood Institute training recently.

Director's Report

The Director reported on his recent Harwood Institute training and initial application of what was learned there. A goal of speaking to 200 community members has been set.

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Conversations are to begin in early December 2016. The Director is authorized to close the library for a staff development day.

Motion to accept the November Personnel Report (Plotke, Crociata) passed 4-0.

Committee Reports

The Board of Ethics met on October 14, 2016. A summary was provided by the Director and attached to these minutes.

Old Business

None

New Business

Motion to vote to approve the 2017 budget of the Suffolk Cooperative Library System (Plotke, Crociata) passed 4-0.

Motion to cast the Library's five votes for Francis Picart, who is running to represent the Babylon/Islip seat on the Suffolk Cooperative Library System Board of Trustees (Black, Plotke) passed 4-0.

Motion to approve the staff pay dates for 2017 (January 13, January 27, February 10, February 24, March 10, March 24, April 7, April 21, May 5, May 19, June 2, June 16, June 30, July 14, July 28, August 11, August 25, September 8, September 22, October 6, October 20, November 3, November 17, December 1, December 15, December 29.) (Plotke, Black) passed 4-0.

Motion to set the date of the 2017 Hauppauge Public Library Budget Vote and Trustee Election for Tuesday April 4, 2017 and to instruct the Director to begin preparations for the vote as needed (Plotke, Black) passed 4-0.

Motion to hold a public budget hearing and forum for the trustee candidates to speak on Thursday March 16, 2017 (Plotke, Crociata) passed 4-0.

Period for Public Expression

None

Motion to adjourn at 10:02 p.m. (Crociata, Black) passed 4-0.